

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8935
Madison, WI 53708-8935

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1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

MEDICAL EXAMINING BOARD

PHYSICIAN ASSISTANT CREDENTIALING INFORMATION

All applicants shall complete the National written examination. In addition, an applicant **may** be required to complete an oral examination if he/she:

1. has a medical condition which in any way impairs or limits the applicant's ability to practice as a physician assistant with reasonable skill and safety;
2. uses chemical substances so as to impair in any way the applicant's ability to practice as a physician assistant with reasonable skill and safety;
3. have been diagnosed as suffering from pedophilia, exhibitionism or voyeurism;
4. has within the past 2 years engaged in the illegal use of controlled dangerous substances;
5. has been subject to adverse formal action during the course of the physician assistant education, postgraduate training, hospital practice, or other physician assistant employment;
6. has been disciplined or had licensure denied by a licensing or regulatory authority in Wisconsin or another jurisdiction;
7. has been convicted of a crime the circumstances of which substantially relate to the physician assistant practice;
8. has not practiced as a physician assistant for a period of 3 years prior to application, unless the applicant has been graduated from a physician assistant school within that period.

An applicant filed under sec. MED 8.05 shall be reviewed by an application review panel of at least 2 physician assistant council members designated by the chairperson of the board to determine whether an applicant is required to complete an oral examination.

If you are selected to appear for an oral examination, an additional examination fee of \$266.00 will be required prior to being scheduled for the oral examination. You will be scheduled for the oral examination sometime later in the year.

If you are not required to take an oral examination, your certificate will be issued when the Wisconsin Medical Examining Board meets provided your application with all supporting documents is on file in the board office.

When both written and oral examinations are required, they shall be scored separately and the applicant shall achieve a passing grade on both examinations to qualify for a certificate.

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ALL CANDIDATES are required to take an online examination on Wisconsin Statutes and Rules relating to physician assistant practice in this state. Instructions are available on the department website at <http://dsps.wi.gov>. If you fail this examination, an additional fee of \$75.00 will be required for you to retake it.

The content and process of this examination, and candidate performance statistics, are regularly evaluated by the Department and the Medical Examining board to assure that this examination fairly and effectively assesses competencies necessary to practice as a physician assistant.

Passing examination grades of credentialed candidates are retained indefinitely in an electronic credential file. Failing grades are retained on file until replaced by passing grades.

TEMPORARY CERTIFICATE

An applicant for certification may apply to the board for a temporary certificate to practice as a physician assistant if the applicant:

- a) Remits the fee specified in sec. 440.05(6) Stats.
- b) Is a graduate of an approved school and is scheduled to take the examination for primary care physician assistant required by sec. MED 8.05(1) or has taken the examination and is awaiting the results; or
- c) Is selected to appear for an oral examination and submits proof of successful completion of the examination required by sec. MED 8.05(1) and applies for a temporary certificate no later than **30 days prior to the date scheduled for the next oral examination**. Only one temporary certificate will be issued prior to permanent certification and an applicant holding a temporary license may apply for one transfer of supervising physician and location during the term of the temporary license.

Except as specified in par. (b) above, **a temporary certificate expires when any of the following occurs:**

- 1) The date the board grants or denies an applicant permanent licensure.
- 2) The date the applicant is sent notice from that board that he or she has failed the examination required by sec. MED 8.05(1)(c).
- 3) The first day of the next regularly scheduled oral examination for permanent licensure if the applicant is required to take, but failed to apply for, the examination.
- 4) Applicant was selected to appear for the oral examination but failed to appear.
- 5) On the date the applicant takes and fails the oral examination.

MAILING INSTRUCTION:

Mail the "Application for Certification as a Physician Assistant" (Form #580), the appropriate fee, and documentation to the following address:

**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES
P.O. BOX 8935
MADISON WI 53708-8935
(608) 266-2112**